

Required Key Management Personnel for Facility Clearances

Key Management Personnel (KMP) are individuals that manage the actual day-to-day operations of the company and are in a position to adversely affect the company's policies and practices. The required KMP that must obtain a Personnel Clearance (PCL) in order for your company to receive a Facility Clearance (FCL) vary depending on the business structure of your company and other specifics related to the company. A final FCL will not be granted until all the KMP required to be cleared have received personnel security clearance determinations.

The required KMP listed below are only an example of which KMP must be cleared based on the business structure. Remember, that depending on other information about the company, the required KMP may be different.

Business Structure	KMP Required to be Cleared
Sole Proprietorship	<ul style="list-style-type: none"> • Owner of Business • Senior Management Official • FSO <p>(Sometimes the business owner is also the Senior Management Official and/or FSO)</p>
General Partnerships Limited Partnerships	<ul style="list-style-type: none"> • All General Partners • Exceptions for when the partnership has designated full authority for management control and supervision to a managing partner or executive committee, then those who require a PCL are: <ul style="list-style-type: none"> ○ Managing Partner ○ All members of • In limited partnerships, the limited partners will need clearances only if: <ul style="list-style-type: none"> ○ They need access to classified information ○ Their position allows them to impact the way the partnership handles classified contracts
Joint Venture Partnerships	<ul style="list-style-type: none"> • All Joint Venture partners must be cleared (or excluded) • If the executives of the joint venture are executives for one of the partner companies, they will be processed with each company • If the Joint Venture has an independent executive board, then the <ul style="list-style-type: none"> ○ Chief Executive Officer (CEO) for the joint venture must be cleared ○ Any other Joint Venture officers, who can adversely affect the venture's performance on classified contracts

Business Structure	KMP Required to be Cleared
Corporations	<ul style="list-style-type: none">• President• FSO• Chairman of the Board of Directors<ul style="list-style-type: none">○ Potential Alternates <p>(If Chairman position is rotated among board members, then all board members must be cleared)</p>
Limited Liability Company (LLC)	<ul style="list-style-type: none">• All members• Other management officials who can enter into contracts