

ISFD Release Notices

Industrial Security Facilities Database (ISFD) v4.0.0.4 – Metrics Release Notes [Effective February 22, 2014]:

The ISFD system provides a centralized web-based platform for the Industrial Security Program (ISP), federal agencies, and Industrial Facility Security Officer (FSO) personnel to manage industrial security facility clearances and related data. ISFD provides the capability for Defense Security Service (DSS) employees to monitor and update the progress of all facility clearance requests from submission to acceptance or rejection and to notify responsible industry representatives when facilities are granted interim and final clearances. The Industrial Security Facilities Database (ISFD) is a legacy system, managed within the OCIO and subject to decommissioning following delivery of a successor system. This enhancement allows for ISFD to continue supporting user requirements until deployment of the replacement system.

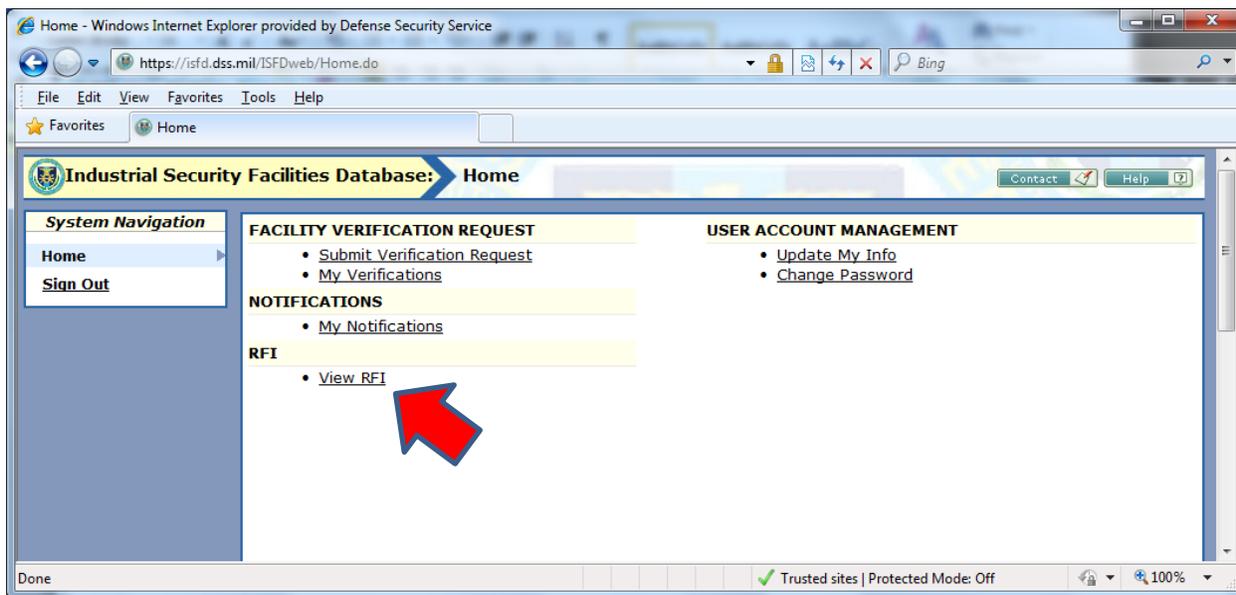
The ISFD Enhancements will involve multiple changes to the system requested by field users and stakeholders in the system. These changes will affect multiple parts of the system, and add new functionality to the current state.

The key benefit of this release will be an increase in functionality for users of the system. Additionally, terms in ISFD will be changed to match the nomenclature being used in the field.

EXTERNAL USERS

Request for Information (RFI)

ISFD will now allow external users the ability to complete online pre-assessment Requests for Information (RFI); prior to the system updates of ISFD.



The next three screenshots show the RFI form.

Request for Information - Windows Internet Explorer provided by Defense Security Service

UNCLASSIFIED

https://isfd.dss.mil/ISFDweb/rfInfo.do?method=viewDetailExternal

File Edit View Favorites Tools Help

Request for Information

Industrial Security Facilities Database: Request for Information

System Navigation

- Request for Information
- Home
- Facility Verification
- Notifications
- User Management
- Sign Out

FACILITY

*Facility Name: "E" Electric & Telecom

DBA or TA: AKA

*Physical Address 1: 345 McDonald Road

*Physical Address City: Winchester

*Physical Address Zip: 22602

Mailing Address 2:

*Mailing Address State: VA

*Main Phone Number: 123-456-7890

Type of Business: Accounting

FOCI Mitigation (if applicable): None

LEGAL STRUCTURE

Business Structure: Joint Venture

If a Division or Subsidiary, please provide the following information for the Home Office or Parent Organization:

FCL Date: 2013/07/09

FCL Level: Secret

Physical Address 2:

*Physical Address State: VA

*Mailing Address 1: 345 McDonald Road

*Mailing Address City: Winchester

*Mailing Address Zip: 22602

Internet Address:

Principal Product/Service:

DSS Approved Offsites:

Name of Home Office or Parent Organization:

Done

Trusted sites | Protected Mode: Off

Request for Information - Windows Internet Explorer provided by Defense Security Service

UNCLASSIFIED

https://isfd.dss.mil/ISFDweb/rfInfo.do?method=viewDetailExternal

File Edit View Favorites Tools Help

Request for Information

Business Structure: Joint Venture

If a Division or Subsidiary, please provide the following information for the Home Office or Parent Organization:

Parent FCL Level: None

Parent Street Address 1:

Parent City:

Parent Zip Code:

Parent POC Phone:

Name of Home Office or Parent Organization:

Parent CAGE Code:

Parent Street Address 2:

Parent State: AL

Parent POC Name:

Parent POC Email:

FACILITY SECURITY OFFICER and SENIOR MANAGEMENT OFFICIAL

*Facility Security Officer (FSO) First Name: Eric

*FSO Last Name: Wright

*FSO Office Phone:

FSO Fax:

Assistant FSO (AFSO) First Name:

AFSO Last Name:

Alt. Phone (Cell):

AFSO Email Address:

FSO Middle Name: Edward

Appointment Date:

Alt. Phone (Cell):

*FSO Email Address:

AFSO Middle Name:

AFSO Office Phone:

AFSO Fax:

Senior Management Official (SMO) First: Eric

Done

Trusted sites | Protected Mode: Off

Request for Information - Windows Internet Explorer provided by Defense Security Service

UNCLASSIFIED

https://isfd.dss.mil/ISFDweb/rfinfo.do?method=viewDetailExternal

File Edit View Favorites Tools Help

Request for Information

Alt. Phone (Cell)

AFSO Email Address

SMO Middle Name

SMO Office Phone

SMO Email Address

AFSO Fax

Senior Management Official (SMO) First Name

SMO Last Name

SMO Fax Phone

EMPLOYEE CLEARANCE INFORMATION

	TS	S	C	Uncleared	TOTAL
Total count of employees and cleared consultants. Of the total count, provide a break down as follows	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="4"/>
-Access (not eligibility) levels for employees assigned overseas	<input type="text" value="0"/>				
-Access levels for Consultants (not subcontractors)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
-Access level for employees with Limited Access Authority (LAA)	<input type="text"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="3"/>
-KMP Access levels	<input type="text" value="0"/>				
Foreign Nationals	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="4"/>
H1B Visa Holders	<input type="text" value="0"/>				
Employees located at off-sites or uncleared locations	<input type="text" value="0"/>				

Remarks

Trusted sites | Protected Mode: Off

Note: Ensure sufficient data and time is allowed to complete RFI submission as form will not save.

Personal Information

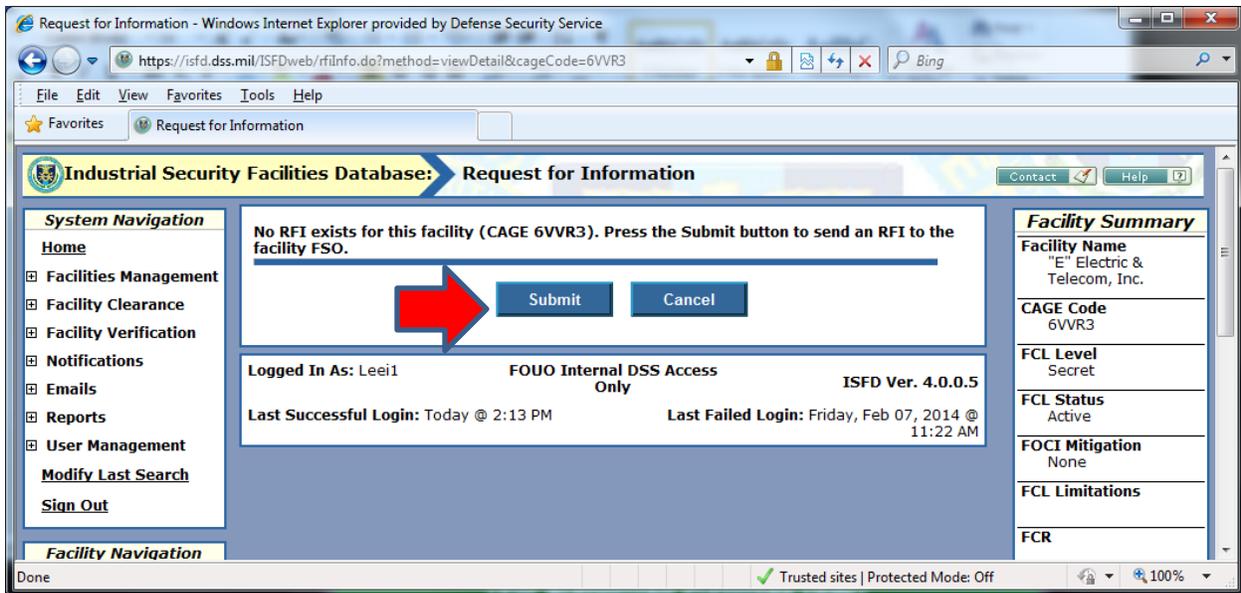
ISFD will now allow external users the ability to edit personal information, with the exception of address in ISFD.

INTERNAL AND ADMIN USERS

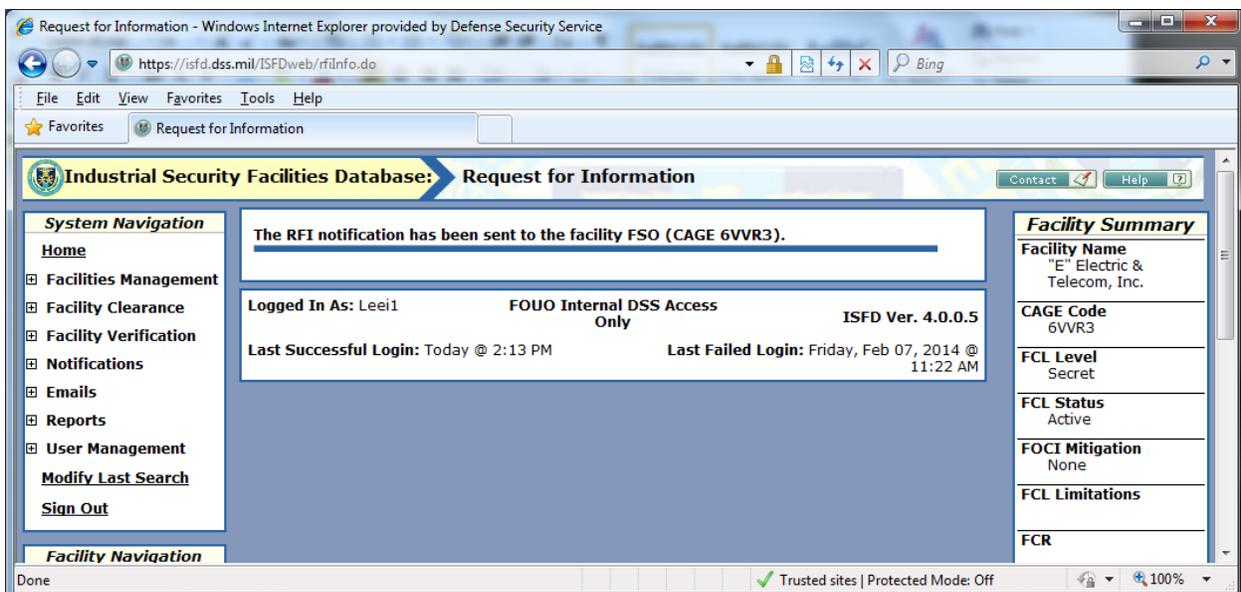
Request for Information (RFI)

ISFD will now allow external users the ability to complete online pre-assessment Requests for Information (RFI); prior to the system updates of ISFD database. Once items have been approved, the data will move from a to-be-created RFI table to the existing fields in the ISFD.

Instructions for use of this function can be found in the User's Guide.



The ISR will submit the RFI to the facility.



The ISR will see a screen similar to this once submitted.

NOTE: Recommend ISR open second ISFD window in order to compare existing ISFD data to new RFI data provided by facility.

NOTE: Data in submitted RFIs does not save to ISFD unless reviewed and accepted by ISR. Once accepted, fields with checked boxes will automatically update the appropriate ISFD fields.

Personal Information

ISFD will now allow external users the ability to edit personal information, with the exception of address in ISFD. There will NOT be a trigger for ISRs to know when an external user submits updates to their individual ISFD account.

Email Facility

ISFD now allows the internal user to email all of their assigned facilities and specific individuals.

The system stores all email, including the date and time sent.

Email addresses will be obtained from the same database location as the Update General Program Information screen.

Instructions for use of the email function can be found in the User's Guide.

Data Labels

Data labels have been modified in ISFD to match terms used in current operations. The wording will be changed throughout the system, to include the reports currently generated by the system.

From	To
Security Review	Vulnerability Assessment
Deficiency	Vulnerability
Scope	Vulnerability Follow-up Time Expended
Date GA Notified	Date Letter of Response Received
Amount of Findings	Vulnerability Mitigated
Subcontracts	Subcontracts Issued
% of Ownership	% Of Foreign Interest

Dropdowns no longer have Yes/No as an option, instead it must be Corrected, Corrected on the spot, Not Corrected, and Plan received-Pending action. Date Vulnerability Mitigated will be required if Corrected or Corrected on the Spot is selected. A new comments field has been added, and will have the same properties as other comments fields currently in the system.

New Data Labels have been added. Below is a listing sorted by page name.

Page	New Data Labels
Update My Information (if FOC is selected)	Field Office Name, Unclassified Mailing Address (Address1, Address2, City, State, Zip Code.)
Programs	GA POC Title, First Name, Last Name, Position Title, Government Customer unclassified mail address
Add Enhancement	Type, Comments
Add Vulnerabilities	Vulnerability Mitigation, Date Vulnerability Mitigated, Comments
RFI	Cage Code, Physical Address, Physical Address 2, Physical Address City, Physical Address State, Physical Address Zip, Principal Product Service, FCL Level, Facility Name, Mail Address, Mail Address 2, Mail Address City, Mail Address State, Mail Address Zip, Foci Mitigation, Business Structure, Facility Security Officer (FSO) First Name, FSO Middle Name, FSO Last Name, FSO Office Phone, FSO Email Address, Senior Management Official (SMO) Name, SMO Middle Name, SMO Last Name, SMO Office Phone, SMO Email Address, Classified Mailing Address Line 1, Classified Mailing Address Line 2, Classified Mailing Address City, Classified Mailing Address State, Classified Mailing

	Address Zip Code, ISSM First Name, ISSM Middle Name, ISSM Last Name, ISSM Phone, ISSM Email
Add Other System	Profile Number, System Name, # Workstations, DISN Solution, Joint Staff Approval Date, Date Received by DSS, Type of Safeguarding, SIPRNet Control Number, Warfighter Critical, Cognizant Activity, Safeguarding Location, IS Notes
Approval Action	Travel, Action, Research, Post Action, Action Date, Program, Date Approved, Date Approval Expires, Comments
FOCI Adjudication	Signatory CAGE Code, FOCI Agreement expiration date
Search Actions	Action Type
KMP	Dual Citizenship, Inside Director, Temporary Exclusion
Send Email	Return Address, To, Subject, Body, CAGE for GA POCs
Legal Structure	Upload Organizational Chart, Percent Ownership
Submit Facility Verification Request	Comments
Contacts	ISSM Last Name, First Name, Middle Name, Suffix, Phone, Fax, Cell, Email
Category Computation Management	Cleared Employee Range 1 Lower Limit, Cleared Employee Range 1 Upper Limit, Cleared Employee Range 1 Point Value, Cleared Employee Range 2 Lower Limit, Cleared Employee Range 2 Upper Limit, Cleared Employee Range 2 Point Value, Cleared Employee Range 3 Lower Limit, Cleared Employee Range 3 Upper Limit, Cleared Employee Range 3 Point Value, Cleared Employee Range 4 Lower Limit, Cleared Employee Range 4 Upper Limit, Cleared Employee Range 4 Point Value, Cleared Employee Range 5 Lower Limit, Cleared Employee Range 5 Upper Limit, Cleared Employee Range 5 Point Value, Cleared Employee Range 6 Point Value, Accountable Items Range 1 Lower Limit, Accountable Items Range 1 Upper Limit, Accountable Items Range 1 Point Value, Accountable Items Range 2 Lower Limit, Accountable Items Range 2 Upper Limit, Accountable Items Range 2 Point Value, Accountable Items Range 3 Lower Limit, Accountable Items Range 3 Upper Limit, Accountable Items Range 3 Point Value, Accountable Items Range 4 Point Value, Non-Accountable Items Range 1 Lower Limit, Non-Accountable Items Range 1 Upper Limit, Non-Accountable Items Range 1 Point Value, Non-Accountable Items Range 2 Lower Limit, Non-Accountable Items Range 2 Upper Limit, Non-Accountable Items Range 2 Point Value, Non-Accountable Items Range 3 Lower Limit, Non-Accountable Items Range 3 Upper Limit, Non-Accountable Items Range 3 Point Value, Non-Accountable Items Range 4 Point Value, Closed Area Multiplier, Restricted Area Multiplier, Controlled Area Max Value, Standalone AIS Multiplier, Standalone AIS Max Value, Dedicated Multiplier, System High Multiplier, Partitioned Multiplier, Multilevel Multiplier, After Hours Point Value, FOCI Restriction Points, Traditional Account Points, SOCA Account Points, Badge Points, Guard Points, Alarms Points, In-house Classified Hardware Points, TS In-house Points, NATO OPSEC Points, Classified Contracts Range 1 Lower Limit, Classified

	Contracts Range 1 Upper Limit, Classified Contracts Range 1 Point Value, Classified Contracts Range 2 Lower Limit, Classified Contracts Range 2 Upper Limit, Classified Contracts Range 2 Point Value, Classified Contracts Range 3 Lower Limit, Classified Contracts Range 3 Upper Limit, Classified Contracts Range 3 Point Value, Classified Contracts Range 4 Point Value, Foreign Contracts Range 1 Lower Limit, Foreign Contracts Range 1 Upper Limit, Foreign Contracts Range 1 Point Value, Foreign Contracts Range 2 Point Value, Approved Offsite Multiplier, Category D Lower Limit, Category D Upper Limit, Category C Upper Limit, Category B Upper Limit, Category A Upper Limit
Review Interval Management	Without safeguarding; # of days after FCL Status date for next review, With safeguarding; # of days after FCL Status date for next review, Priority 1, Priority 2, Priority 3, Priority 4, Category AE, Category XP, Priority 1, Priority 2, Priority 3
Expiration Date Management	Days for Temporary Exclusion

KMP

Country selection has been changed so that users will only be able to select one country unless the dual citizenship checkbox is selected.

A checkbox labeled “Inside Director” has been added. On the FOCI Adjudication screen, a label and field will be added for number of Inside Directors, directly below number of Outside Directors. On KMP list Inside Directors will be designated “ID”. When Inside Director checkbox is selected no other options can be selected.

Under KMP Exclusion a checkbox labeled “Temporarily Excluded” has been added. This check box cannot be selected at the same time as the “Excluded” checkbox”. A read only field, “Expiration Date”, will be added that displays the expiration date of a temporary exclusion based on a value defined by the Administrator.

Safeguarding Notes

The user id and date modified has been added to each safeguarding note, instead of one notice at the bottom of the page for all the notes.

Foreign Government Information

The system will now allow programs to be associated with a FGI. The programs available will be tied to the CAGE code current being viewed. A column will also be added to the Foreign Government Information screen to give a list of programs associated with a given FGI country.

Legal Structure

ISFD will now allow users to upload .pdf files containing legal structures into to-be created table. Instructions for use of this function can be found in the User’s Guide.

ISFD has been modified to allow legal structures to have multiple parents and multiple children (many-to-many relationships). Percentage of ownership will be defined for each parent.

When Joint Venture, LLC, or Partnership is selected as the legal structure, the system will add a new list Members/Partners, with percentage of ownership fields for each partner.

FOCI Adjudication

An expiration date check box has been added under date signed on FOCI Adjudication screen.

Information Systems (IS)

The IS system count has been modified to count expired systems (systems with expirations date < current date).

When interface with OBMS is implemented, current calculating code will be removed, and ISFD will passively display this data from OBMS.

If MSSP does not have an ATO, the system will not allow self-certifications. The system will give users the ability to associate another profile with the MSSP to allow self-certifications.

Security Plan

Fields and labels on the Add Security Plan profile screen for “# servers” and “# special purpose systems” have been added. Users will have the capability to modify and delete guest systems as needed.

The ISFD system will ensure that the ODAA Unique ID is entered in the correct format.

ISFD will now validate that the CAGE code is for an active facility (FCL.status = Active). The system will display an error if this is not true. The system will update the prime’s facility record (classified subcontractor menu) automatically with the appropriate data from the subcontractor’s record.

A Signatory CAGE code field, with a button next to it to look up a code as done throughout the system has been added.

Search Facility

A “Select All” button has been added to allow changes to be applied to all facilities.

Search Action

A dropdown for “Action Type” based on the action selected has been added. Action type has also been added to the search query.

Update Vulnerability Assessment Action

Travel, Research, Action and Post Action (TRAP) time entry fields will only allow whole numbers or decimals of .25, .50, and .75.

ISFD now allows the user to select multiple NISPOM references for a given vulnerability.

Freight Forwarder

When the Freight Forwarder checkbox is selected, the Business Type is automatically set to Freight Forwarder.

Actions

A new action titled “FOCI Annual Certification” has been added to the Standard Action dropdown. The correlating screen will copy the “FOCI Annual Meeting” action, with the addition of a date of certification/report received field, which will be not null.

Facility Clearance

ISFD now calculates the days in process at the bottom of the FCL screen. This number is the number of days since the date in the Acceptance Date field. Once the FCL status is Active, this counter will no longer be calculated.

Both the outgoing and incoming ISR will be emailed when a facility is reassigned.

ISSM is now a mandatory contact if the facility has IS assets.

Team members, with the exception of the ISR, may be made blank.

Facility Verification Requests

ISFD has been modified to allow users to have more than one active verification request.

A comments field has been added to the Submit Facility Verification Request screen.

ADMIN USERS ONLY

Dropdown Management

Dropdown options have been changed as specified in the BRD. The current labels describing the number of each type of vulnerability will be changed to match the new options.

Legal Structure

ISFD has been modified to allow Administrators to manage the Legal Structure Dropdowns.

Review Interval

A new menu has been created to allow Administrators to modify the review interval based on provided criteria. ISFD has been modified to change review intervals to match current policy.

A new menu has been created to allow Administrators to modify the point values used in Category computation.