

DSSA STUDENT INFORMATION
(Updated 19 Nov 03)

Additional student information for your class can be retrieved by signing on ENROL at <https://enrol.dss.mil/enrol/default.asp> and going to upcoming training.

Training Location (except as listed in class notes):

Defense Security Service Academy (DSSA)
938 Elkridge Landing Rd
Airport Square
Linthicum, MD 21090

Time (except as listed in class notes) : Class begins at 8:00 a.m. daily and ends 4:30 p.m.

Cost

There is no cost for the course for students who meet the following criteria.

Department of Defense Civilian
Department of Defense Contractor Employee
Military (active/reserves/civilian)
Other Federal Agencies

Dress: Casual dress is acceptable. Casual dress is defined as slacks and sport shirts for men and slacks or skirts and blouses for women. This does not include tank tops, shorts, sweat suits, tennis shoes, jeans, etc. Civilian dress is recommended for military personnel. The temperature in the classrooms may vary; recommend you bring a sweater or jacket to class with you.

Area information can be found on the following websites:

<http://www.bwiairport.com>

<http://www.mapquest.com>

Transportation: DSSA is less than a ten minute drive from Baltimore Washington (BWI) Airport. Shuttle service from the Baltimore/Washington Airport is provided by some area hotels.

Lodging: Lodging accommodations within blocks of DSSA can be found on the BWI Airport Accommodations website : http://www.bwiairport.com/7arndtwn/in_acc.shtml Note: DSSA is located in Anne Arundel County, MD not Baltimore, MD; therefore the Anne Arundel County per diem rates apply. (Per Diem Rate, effective 1 Oct 03 for lodging is \$95 plus taxes). Tax exempt certificates are not issued to individuals in the State of Maryland.

Emergency Dismissal or Closure Procedures: DSSA students in Linthicum MD area, will conform to National Security Agency (NSA) closure and dismissal notifications. NSA does not provide media announcements, via radio or television, of closure or early dismissal related to weather emergencies. DSSA students are consider as non-emergency employees for Emergency Dismissal or Closure Procedures.

It will be each student's responsibility to check the current status by calling the NSA operation status line at (301) 688-SNOW (7669). The NSA Customer Contact Center, which includes TDD capability, can also be reached by calling (301) 688-6600. The NSA status codes are:

Code GREEN-Normal Working Conditions. Report to work/class as scheduled.

Code BLUE-Normal Work Conditions with the Liberal Leave Policy in effect. Offices will open on time, however, non-emergency employees may take annual leave or leave without pay (LWOP) without prior approval of their supervisors.

Code YELLOW-Delayed Opening-All non-emergency personnel are to report to work after a delay of a specified number of hours.

Code RED-CLOSED. Non-emergency personnel are excused from duty.

Comments/Concerns/Complaints: Comments/Concerns/Complaints: The DSSA wants its students to be successful and enjoy their learning experiences. While attending any DSSA course, students are encouraged to share comments, concerns, complaints or grievances directly with the course instructor(s). Should the concern involve the instructor(s), students are advised to contact the DSSA Registrar's Office (410-865-2732) for information on how to reach the DSSA Program Manager for the course. Students who are not completely satisfied with the response from the Program Manager may re-contact the Registrar's Office for information on how to reach the DSSA Academic Affairs Officer, Deputy Director and Director, if necessary, in order to achieve resolution. If this chain of command is pursued without satisfaction, students may write or call the Commission of the Council on Occupational Education, 41 Perimeter Center, NE, Suite 640, Atlanta, GA 30346, (770) 396-3893 or (800) 917-2081.

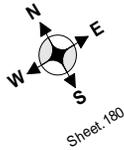
NOTE: PHOTO ID IS REQUIRED AT CHECK-IN ON THE FIRST DAY OF CLASS. PLEASE HAVE THAT INFORMATION IN-HAND WHEN YOU ARRIVE FOR CHECK-IN.

Enclosures:

Directions to DSSA

Area Map

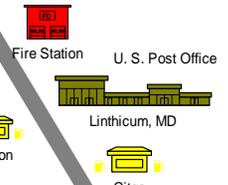
Student Parking Map



Sheet 180



To Downtown Baltimore & 695 (Beltway)



Maritime Institute

Extended StayAmerica
Wingate Inn
Aero Drive
Hilton Garden Inn
AmeriSuites Hotel

170

To Annapolis & 97

Embassy Suites Hotel

295

Concourse Drive

Winterson Road

International Drive

Andover Road

170

162

Corporate Blvd

Homestead Village

Elkridge Landing Road

Air Cargo Drive



Baltimore-Washington Parkway

Candlewood

Springhill Suite

Nursery Road

Courtyard by Marriott Hotel

Light Rail Station

Elm Road

Sheraton Int'l/ BWI Hotel

295

Elkridge Landing Road

Fairfield Inn By Marriott

Marriott Hotel

Friendship Square & Musuem

170

Aviation Boulevard



To Washington, DC

Hampton Inn

Red Roof Inn

Comfort Suites

195

195

To 95 1

BWI AIRPORT SITE AREA

Hotels

DIRECTIONS TO DEFENSE SECURITY SERVICE ACADEMY

From Washington DC/Northern VA area:

Take 95 North to Rt. 295, North, BW Parkway
Proceed approximately 25 miles
Take the W Nursery Rd exit
Yield right on W Nursery Rd
Turn right at the 2nd traffic light onto Winterson Rd
Go past the 1st traffic light (Elkridge Landing Rd)
Turn left in the first parking lot
938 Elkridge Landing Road on right.

From Baltimore:

Take 95 South to 695 East, Take 695 East to 295 (BW Expressway) SOUTH
Take the W Nursery Rd exit
Turn left on W Nursery Rd
Turn right at the 2nd traffic light onto Winterson Rd
Go past the 1st traffic light (Elkridge Landing Rd)
Turn left in the first parking lot
938 Elkridge Landing Road on right.

From BWI Airport

DSS Academy is five to ten minutes from BWI Airport
Follow Elm Road from airport (watch for construction in the area)
Cross Route 170 (Aviation Blvd.)
Take immediate next left at light onto Elkridge Landing Road
Take last left off Elkridge Landing Road before the light at Winterson Road into
parking lots of the AS 6 and AS 7 buildings
DSS Academy is in AS6. (second building on the right)

Student Parking Directions

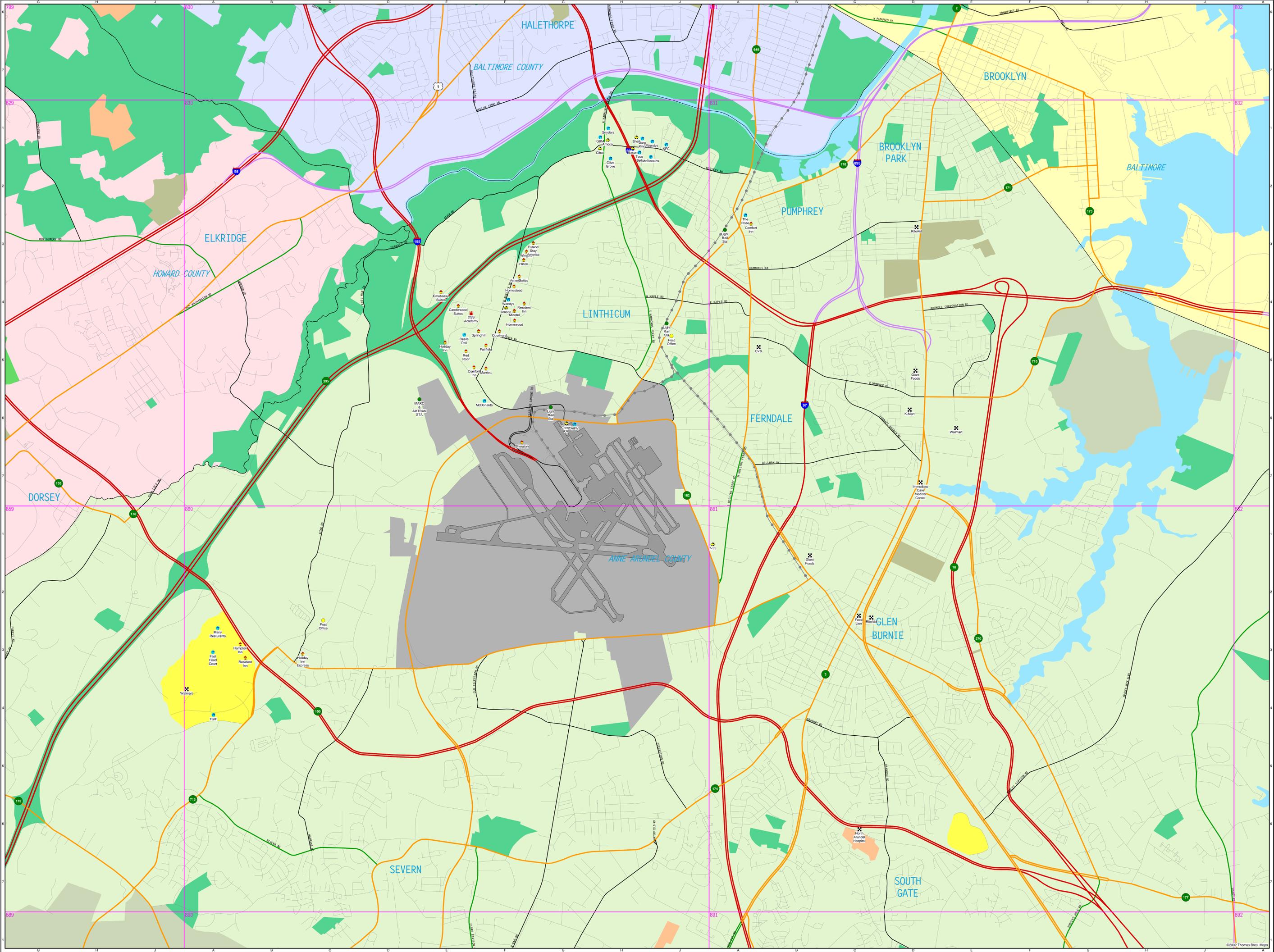
Take Winterson Rd. Turn into the Candlewood Inn entrance (not far from the light at Elkridge Landing Rd.). Make the second right to the Overflow lot. Note: Sign marked MCI Overflow on the back from the direction you will be coming.

Walk directly across the parking lot across from the overflow lot to the sidewalk at the end. Walk left at sidewalk. DSSA is the first building at end of sidewalk.

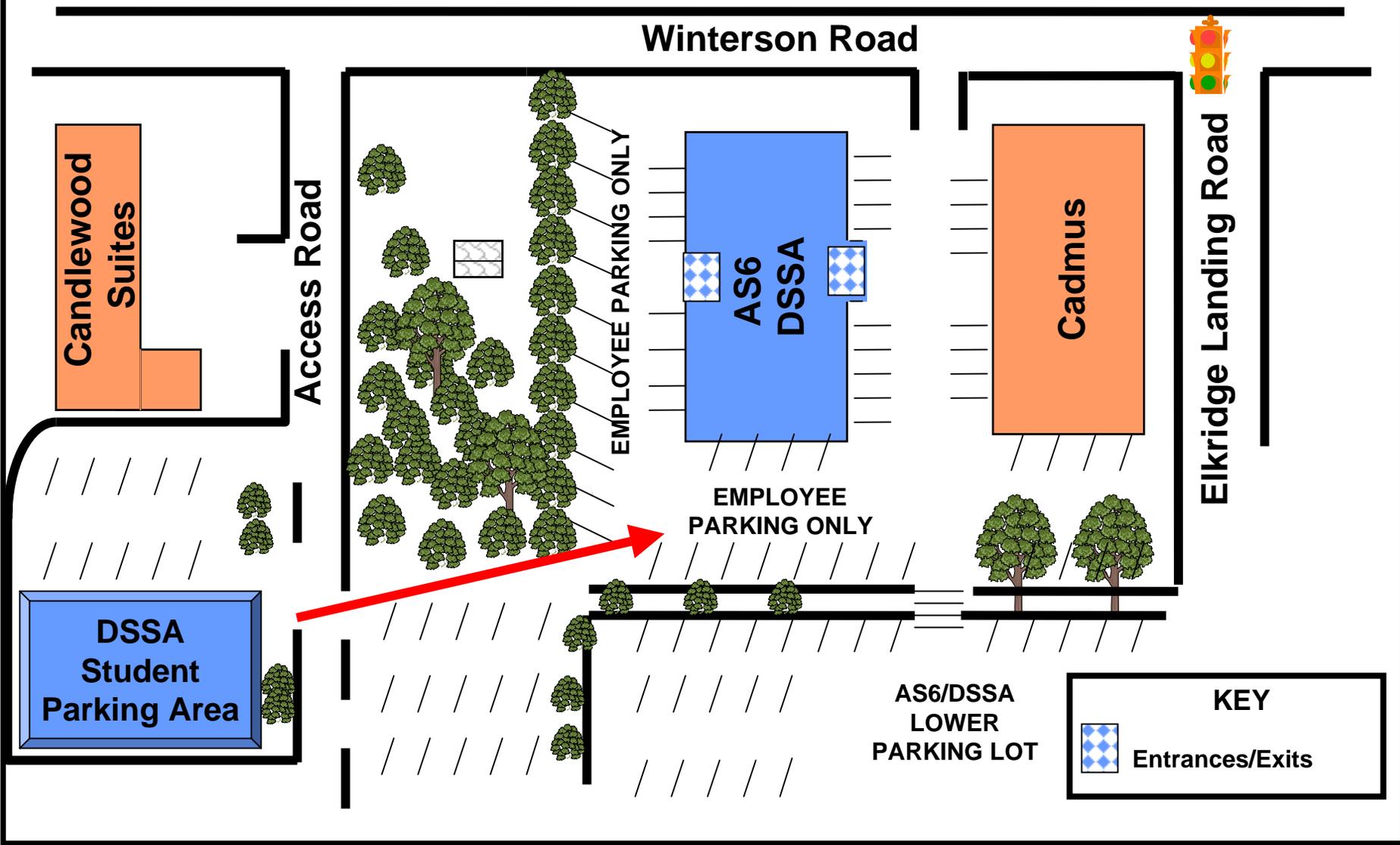
-or-

Walk on Winterson Road from the Candlewood entrance to the first building on right (DSSA).

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Student Parking Map



Candlewood Suites

Access Road

Winterson Road

EMPLOYEE PARKING ONLY

AS6
DSSA

Cadmus



Elkridge Landing Road

EMPLOYEE PARKING ONLY

DSSA Student Parking Area

AS6/DSSA LOWER PARKING LOT

KEY



Entrances/Exits