

Level 2 and Level 3: JCAVS Users at Levels 2 and 3 **MUST** have active SCI access for the User Level to be valid. JCAVS Users at Level 2 or Level 3 can perform the following functions:

- Conduct "Select Person" queries of the database.
- View Access Information for a Person
- View Eligibility Information for a Person
- View Visit Information
- Add Non-DoD Persons to the database
- Create/Modify Visits
- Manage Mass Personnel Changes (Industry Only)
- Receive Notifications
- Generate Reports
- Maintain Access Numbers
- Maintain **PSM Net**
- View their SMO Maintenance Screen
- Change Password
- Access the Tutorial
- Log out
- Record Remarks
- File **SOR** Updates
- Record sending of a **PSQ** for a person
- Obtain **NdA** History information for a person.
- Obtain **NdS** History information for a person.
- Obtain SCI Access History Information
- Obtain Non-SCI Access History Information
- Record **PSP** Decisions (Level 2 Only - If PSP permissions are given and user is in a PSP Organization)
- Record Polygraph Information (If Polygraph permission is given and user is in a Polygraph designated SMO).
- Create Investigation Requests
- Retain Suspense data
- Record PSP Suspension, Removal or Terminations (If PSP permissions are given)
- Update Office Symbol and Telephone Numbers
- Report Incidents
- In/Out Process Persons to/from their Organization
- Request Indoc/Debriefing Assistance
- Request **SPAs** (Air Force Users Only)
- Request Interim SCI from the **CAF**
- Indoctrinate Persons into Non-SCI Access
- Indoctrinate Persons into SCI Access
- Obtain Investigation History Information for a Person
- Obtain Adjudicative History Information for a Person
- Grant Collateral (Non-SCI) Interims
- Request Research, Recertification or Upgrade for Persons
- Record Unofficial Foreign Travel information for Person Categories with SCI Access
- View SII / e-Clearance Information
- View **DCII** Information (If you have DCII access)