



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON, DC 20330

MEMORANDUM FOR SEE DISTRIBUTION

FROM: HQ USAF/XOFI
1340 Air Force Pentagon
Washington, DC 20330-1340

SUBJECT: Facilitating Reinstatements/Conversion of Personnel Security Clearances for Industry

In Jan 00, the Office of the Secretary of Defense (Command, Control, Communications and Intelligence OASD/C3I, extended indefinitely the waiver of the contractor personnel security clearance (PCL) reinstatement/conversion requirements of the National Industrial Security Program Operating Manual (NISPOM), para 2-215 and 2-217.

The initial waiver, dated 29 Jan 99, basically required the military service components to assist the Defense Security Service (DSS) with their PCL reinstatement/conversion process by verifying the security clearance eligibility of its *prior* (recently separated or retired) military and civilian personnel when they applied for employment within industry. The Air Force Central Adjudication Facility has performed this task to date; however the resources performing this work have been redirected to in-processing the increased investigations workload. As such, the losing Air Force organization will now become the "PCL" verification link to industry.

Effectively immediately, the losing Air Force organization will prepare and provide each separating or retiring military and civilian member with a memorandum (see Atch) reflecting the their current PCL information as of their last duty day. Only persons granted SENTINEL KEY or PC III user access are authorized to verify the clearance data and sign the memo. This is a temporary measure, which should conclude by Dec 01.

Our point of contact is Mr Dan. Green, DSN 425-0010 or commercial (703) 588-0010.

//SIGNED//
JEAN P. SMITH
Information Security Division
Directorate of Security Forces

Attachment:
Sample PCL Verification Memo