



NISP Enterprise Mission Assurance Support Service (NISP-eMASS) Job Aid for Training Guidance and System Access

Date: June 18, 2018

Version 1.0

Overview for Cleared Industry

This document provides cleared industry NISP participants with information on the following:

- Acquire DoD or DSS ECA and sponsorship as required
- Achieve access to the RMF Knowledge Service (KS)
- Access the DISA eMASS Training

DoD PKI Certificates

The DoD PKI certificates for cleared industry are available on the following:

- Valid DoD Common Access Card (CAC)
- External Certification Authority (ECA) Certificate

Additional information on DoD PKI Certificates is available at the following:

- PKI-PKE Support: <http://iase.disa.mil/pki-pke/Pages/index.aspx>
- ECA Program: <https://iase.disa.mil/pki/eca/Pages/index.aspx>

Important Note: *Cleared Industry Contractors should not use previously issued DoD credentials (i.e., DoD Military Reservists) not associated with current NISP responsibilities.*

RMF & eMASS Access

If you are a cleared contractor with a DoD CAC, you should be able to access the DISA eMASS Computer Based Training (CBT) and the RMF KS. If you have an ECA certificate you will required to be sponsored by your DSS Information Systems Security Professional (ISSP).

Sponsorship Information

Each Industry User or Corporate Container (Organization) System Administrator should contact their ISSP and provide their ISSP with the following information:

- Industry User Name
- Industry User Email

The ISSP will confirm the Industry User requirement for "Need to Know" information hosted on the RMF KS portal. Cleared contractors CANNOT approve sponsorship. Only DoD/Government Employees may verify and approve access as a sponsor.

Important Note: *Cleared Industry cannot request sponsorship until July 2, 2018.*

ECA Support

Instructions for requesting a DoD or DSS sponsorship are located at:

https://rmfks.osd.mil/ECA_instructions.htm

The DoD policy supporting ECA is available at:

https://iase.disa.mil/pki/eca/Documents/unclass-dod-eca-cp_v4.4-20150110.pdf

RMF KS Request Sponsorship Procedures

Industry Users with a **valid ECA** will execute the following procedures:

1. Access the RMF KS portal at: <https://rmfks.osd.mil/rmf/Pages/default.aspx>
2. Click on the **LOGIN** button at the bottom of the RMF KS webpage
3. Click on **DoD ECA Certificate** of the Windows Security Alert Box

At this time the **SPONSORSHIP REQUEST FORM** page will appear. The Industry User will complete the form as follows:

4. Enter the Industry User Information in the **TOP PORTION**
 5. Go the **BOTTOM PORTION**
 6. Choose the **Email** or **Name** option from the Drop Down
 7. Enter the **SPONSOR Email** or **Name**
 8. Click the **FIND SPONSOR** button
 9. Click on **SPONSOR Email** or **Name**
 10. Submit **FORM**
 11. A **Sponsorship Request Received** confirmation should appear
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DISA eMASS Training Enrollment

To enroll in the DISA eMASS Training:

1. Open Microsoft Internet Explorer or Mozilla
 2. Go to the DISA Information Assurance Support Environment (IASE) webpage:
<https://iase.disa.mil/eta/Pages/index.aspx>
 3. Mouse over on the **Tools** dropdown
 4. Mouse over **DOD Cybersecurity Enterprise Tools>eMASS *PKI Enabled**:
<https://iase.disa.mil/eta/Pages/index.aspx>
 5. Click on **eMASS *PKI Enabled**:
<https://disa.deps.mil/ext/cop/mae/netops/eMASS/SitePages/Home.aspx>
 6. Click on **eMASS Training** in the left-hand menu:
<https://disa.deps.mil/ext/cop/iase/emass/Pages/index.aspx>
 7. Click on **eMASS Supplemental Training** in the left-hand menu:
https://powhatan.iie.disa.mil/cyber_tools_training/ctt/emass.asp
 8. Click on the **eMASS v5.5.2 Computer Based Training (CBT) media icon** on screen:
https://powhatan.iie.disa.mil/emass/eMASS_CBT_V5_5_2/index.html
 9. Populate the **FIRST NAME**, **LAST NAME**, and **ORGANIZATION** fields
 10. Select the **eMASS VIEW ALL** Role
 11. Click **START** to initiate the **eMASS Role Based Training**
 12. Complete all seven sections and final test for the **View All Role Based Training**.
 13. Print the **VIEW ALL Role Based Training Certificate** for submission to the Corporate Container SA
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NISP-eMASS Training Guidance & Access Procedures

NISP-eMASS Access Prerequisites

In order to access the NISP-eMASS instance, the user must complete the following:

- DISA eMASS Training

When completed the certificate should be submitted to your NISP-eMASS Corporate Container System Administrator (SA) or the Organizational (eMASS) System Administrator.

NISP-eMASS Questions & Concerns

If you have questions or concerns, contact the NAO Mailbox at:

dss.quantico.dss-hq.mbx.odaa@mail.mil

Point of Contact

For assistance please contact the DSS Information Systems Security Professional (ISSP) assigned to your facility.

