



# DSS Application Process

MAKE NATIONAL SECURITY YOUR **CAREER**

## Core Occupations:

- Center for Development of Security Excellence (CDSE)
- Counterintelligence (CI) Professionals
- Foreign Ownership, Control or Influence (FOCI) Professionals
- Industrial Security Representatives (ISR)
- Information System Security Professionals (ISSP)
- Information Technology (IT) Professionals

In addition to our core mission we offer a variety of opportunities in our support functions to include: **Acquisitions, Equal Employment Opportunity, Finance, Human Capital, Inspector General, Legal, Logistics, Public Affairs, and Security.**

## How to Apply:

Submit your resume in a **Word Document format** (.doc or .docx) to [DSS.Careers@mail.mil](mailto:DSS.Careers@mail.mil) (resumes in any other format **will not be accepted**). The **resume acceptance period** set for a specific career fair (view the DSS Recruitment & Outreach Schedule at [http://www.dss.mil/about\\_dss/recruitment.html](http://www.dss.mil/about_dss/recruitment.html)). **Resumes must be received no later than 11:59 p.m. Eastern Time, the day after the career fair.** Do not submit a resume for multiple events (only one is required within a 6-month period). **U.S. citizenship is required.**

Enter the **name of the career fair** in the subject line of the email to ensure your consideration.

In the body of the email, indicate the **type of position(s) or occupation(s)** you are interested in being considered for and **geographical location(s)**. See the DSS Regional Map for more information: [http://www.dss.mil/about\\_dss/job-locations.html](http://www.dss.mil/about_dss/job-locations.html)

DSS positions fall within the scope of the Defense Civilian Intelligence Personnel System (DCIPS) and are in the Excepted Service under 10 U.S.C. 1601 (<http://www.gpo.gov/fdsys/pkg/USCODE-2011-title10/pdf/USCODE-2011-title10-subtitleA-part11-chap83-subchapl-sec1601.pdf>). Department of Defense (DoD) Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C. (<http://www.law.cornell.edu/uscode/text/5/2108>), in accordance with the procedures provided in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement (<http://www.dtic.mil/whs/directives/corres/pdf/1400.25-V2005.pdf>). If you are a veteran claiming veterans' preference, as defined by section 2108 of Title 5 U.S.C, you must submit documents verifying your eligibility with your application package.

The Defense Security Service is committed to establishing and maintaining a productive work environment based on inclusion, equality, team building, and the efficient use of employees' experiences, perspectives, and talents, and is resourced to accommodate people with disabilities. Reasonable accommodation requests are made in accordance with the Rehabilitation Act of 1973, Title I of the Americans with Disabilities Act and Code of Federal Regulations.

Do you have questions? Contact us at [DSS.Careers@mail.mil](mailto:DSS.Careers@mail.mil).



## Defense Security Service (DSS)

DSS is an Equal Employment Opportunity Employer

[www.dss.mil/about\\_dss/employmentinfo.html](http://www.dss.mil/about_dss/employmentinfo.html)