

Dear FSOs,

This update provides valuable information regarding the Department of Defense (DoD) Central Adjudication Facility (CAF) consolidation. Certain non-adjudicative responsibilities are transferring from DSS DISCO International Branch, Fort Meade, MD to DSS HQ International Division, Quantico, VA effective 4/1/2013.

DSS International Division will assume the following roles and responsibilities:

- International Outgoing Visit Requests – Cleared U.S. industry employees
- Foreign Facility Security Clearance (FSC) Verifications
- Security Assurances for cleared facilities and individuals
- Limited Access Authorizations (LAAs) requests
- NATO Security Clearance Certification Verifications for Foreign Nationals

DSS HQ International Division is committed to ensuring a seamless transition of these international functions, as well as improving efficiencies of many of the processes. While many of the processes will remain the same, there are a few administrative changes we would like to share with you.

****REVISIONS TO FORM U-1201 (REQUEST FOR VISIT)****

Please note the following changes to FORM U-1201. If you choose not to use the form, please incorporate these changes in the body of the letter you send for Visit Requests. The revised Form U-1201 is also enclosed for your convenience.

Block 1.

ADMINISTRATIVE DATA		
1. REQUESTOR:	Defense Security Service International Division, Quantico, VA	DATE: VISIT ID: AMENDMENT:

Block 11.

11. CERTIFICATION OF SECURITY CLEARANCE	
NAME:	Defense Security Service, Industrial Policy & Programs, International Division
ADDRESS:	Attn: Chief, International Division 27130 Telegraph Road, Quantico, VA 22134 Email: iab@dss.mil
TELEPHONE NO:	855-834-0375
FAX NO:	571-305-6010

Block 12.

12. REQUESTING NATIONAL SECURITY AUTHORITY	
NAME:	Defense Security Service, Industrial Policy & Programs, International Division
ADDRESS:	Attn: Chief, International Division 27130 Telegraph Road, Quantico, VA 22134 Email: iab@dss.mil
TELEPHONE NO:	855-834-0375
FAX NO:	571-305-6010

WHAT WILL CHANGE?

FOREIGN VISIT REQUESTS

- New Fax Number
- Addition of toll free customer service number
- Submission Address
- Website Information

****CUSTOMER SERVICE****

International Division is committed to providing responsive customer service by offering multiple ways to reach an agency representative who can quickly resolve issues, questions, and concerns.

Toll Free Client Care:

1-855-834-0375

Hours of Operation:

8:00am – 4:30pm ET

New Fax Number: **571-305-6010**

Available 24/7

Starting 1 APR 13

International Assurance Branch
e-mail: iab@dss.mil

Website: http://www.dss.mil/isp/international/inter_pro_branch.html

Mailing Address:
Defense Security Service
27130 Telegraph Road
Quantico, VA 22134-2253

DSS HQ International Division is committed to ensuring a seamless transition of these international functions. Should you have any questions, please feel free to call us on our Customer Service Line at **1-855-834-0375**.

